

CAM PARISH COUNCIL

MINUTES OF A MEETING OF FINANCE POLICY & GENERAL PURPOSES COMMITTEE HELD WEDNESDAY 27 JUNE 2018 AT 6.30PM IN THE MEETING ROOM OF THE COUNCIL OFFICES

PRESENT: B Whatling (Chairman), T Bouttle, F Dowsing,

APOLOGIES:, M Clifton, C Carter, T Grocutt

IN ATTENDANCE:, J Walkley (Deputy Clerk)

AGENDA

18.001 To receive and accept apologies for absence

Apologies were received as above and accepted

18.002 To receive declarations of interest

None received

18.003 To confirm minutes of the meeting of April 2018 as a correct record

The minutes were accepted as a true and correct record and signed by the chair

18.004 To receive any questions, statements or submissions from members of the public in attendance

None present

18.005 To note matters arising from the minutes and not covered by agenda items, for information only

None raised

18.006 To receive the financial reports for 2018 and review budget –

Budget attached, reviewed and accepted. No amendments required.

18.007 To agree debit/credit card acquisition as per financial regulations and agree limit

It was RESOLVED to recommend to FC the acquisition as per standard orders of a credit card to the limit of £1K for the use for the RFO/Clerk attached to the unity bank.

18.008 To agree Email system & policy statement

It was AGREED to proceed with the transition of the 365 system which would enable the secure server to be fully implemented.

18.009 To agree to purchase projector screen for meeting room

It was RESOLVED to source 2 further quotes as per financial regulations and incorporate a web cam facility to allow screening/recording of the parish council meetings into the requirements.

18.010 To receive report regarding allotments and Water plus update and agree actions

The clerk noted the issues surrounding the Water plus accounts – since the migration from Severn Trent, CPC has lost ownership of 4 accounts. 2 have now been accepted and the arrears have been settled. 2 further accounts were still unclaimed and unsettled – ongoing investigations are still being sought with a meeting with Severn Trent to follow on the site of Hopton allotment and Ashmead 2.

18.011 To receive report of the exterior render of building and agree actions

Report received from David Barnes and Knauff. Recommendation to meet with architects and construction company to discuss the report. It was RESOLVED to go ahead and arrange the meeting to investigate issues prior

to the removal of the damaged render. Clerk to progress with assistance from the chair and members. (FP/SA)

18.012 To agree Planning local membership at £100 per year

It was RESOLVED to subscribe to Planning local (subscriptions budget)

18.013 To receive an update on the land next to the Parish Council Office and agree actions

The meeting was adjourned to allow site visit outside (4 mins) to view the area. It was RESOLVED to propose to FC to accept the costing of £500 to purchase the side area and correct the discrepancy in the deeds for the rear of the building. A further request should be made to SDC to take ownership of the external hedge on the car park boundary to allow better maintenance of the overgrown site.

18.014 Any other matters for information or referral only

Request for war memorial info from Cllr Bouttle – clerk to email

Request for fibre broadband update – noted installation date 2nd July 2018

With no further information, the meeting was declared closed at 8.05pm